

ARC INSULATION & INSULATORS PRIVATE LIMITED

Registered Office - Village - Ramdevpur, PO-Bawali, Bishnupur2, Bishnupur, West Bengal - 743384
Email - arcipl203@gmail.com | CIN - U18109WB2008PLC129263 | Phone - 9831015203

NOTICE

NOTICE is hereby given that the 12th Annual General Meeting of Arc Insulation & Insulators Private Limited will be held on Thursday, December 31, 2020 at 03:00 PM at Village - Ramdevpur, Po-Bawali, Bishnupur2, Bishnupur, West Bengal 743384, to transact the following business:

Ordinary Business:

1. To receive, consider and adopt the audited financial statements of the Company for the financial year ended March 31, 2020 including the audited Balance Sheet as at March 31, 2020, Statement of Profit and Loss for the financial year ended on that date and the reports of the Board of Directors ("the Board") and Auditors thereon.

For and on behalf of the Board of

ARC INSULATION & INSULATORS PRIVATE LIMITED

ARC INSULATION & INSULATORS PVT. LTD.



Director

Manish Bajoria
Director
(DIN: 02203237)



Date: December 01, 2020.

Place: Bishnupur

Notes:

1. A MEMBER ENTITLED TO ATTEND AND IS ENTITLED TO APPOINT ONE OR MORE PROXY (IES) TO ATTEND AND VOTE ON POLL AT THE MEETING INSTEAD OF HIMSELF /HERSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. An instrument appointing a proxy in order to be valid /effective must be duly filled in all respects and should be lodged with Company at its registered office at least 48 hours before the commencement of the meeting.

A person appointed as a proxy shall act on behalf of such number of Member(s) not exceeding Fifty and holding in the aggregate not more than 10% of the total share capital of the Company, carrying voting rights. Further, a Member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or member.

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2. All documents and registers would be available for inspection by the Members at the meeting.
3. Members/proxies/authorized representatives should bring the duly filled attendance slip enclosed herewith to attend the meeting.
4. Corporate Members intending to send their authorized representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013, are requested to send to the Company, a certified copy of relevant Board Resolution together with the respective specimen signatures of those representative(s) authorized under the said resolution to attend and vote on their behalf at the Meeting.
5. The Notice of AGM, Annual Report, Proxy Form and Attendance Slip are being sent to Members.



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12th ANNUAL GENERAL MEETING

ATTENDANCE SLIP

(Members or their proxies are requested to present this form for admission, duly signed in accordance with their specimen signatures registered with the Company.)

DP Id *		Client Id*	
Regd. Folio No.		No. of Shares	

*Applicable for shares held in electronic form

Name(s) and address of the shareholder / Proxy in full: _____

I/we hereby record my/our presence at the 12th Annual General Meeting of the Company being held on Thursday, 31st December, 2020 at 03.00 p.m. at the registered office of the Company at Village - Ramdevpur, Po-Bawali, Bishnupur2, Bishnupur, West Bengal 743384.

Please (√) in the box

MEMBER

PROXY

Signature of Shareholder / Proxy

1. Only Member/Proxyholder can attend the Meeting.
2. Member/Proxyholder should bring his/her copy of Notice for reference at the Meeting.

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FORM NO. MGT-11

PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: U18109WB2008PLC129263

Name of the Company: ARC INSULATION & INSULATORS LIMITED

Registered Office: Village - Ramdevpur, Po-Bawali Bishnupur2, Parganas South, Bishnupur-743384, West Bengal.

Email: arciipl203@gmail.com

Name of the Member(s)	
Registered Address	
E-mail Id	
Folio No. / Client Id:	
DP ID:	

I/ We, being the member(s) ofshares of the above named Company, hereby appoint

1. Name:

Address: _____

E-mail Id: _____

Signature: _____ or failing him/her

2. Name:

Address: _____

E-mail Id: _____

Signature: _____ or failing him/her

as my/ our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the company, to be held on Thursday, December 31, 2020 at 03:00 PM at Village - Ramdevpur, Po-Bawali, Bishnupur2, Bishnupur, West Bengal 743384 and at any adjournment thereof in respect of such resolutions as are indicated below:

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Resolution No.	Resolution(s)
1	To receive, consider and adopt the audited financial statements of the Company for the financial year ended March 31, 2020 including the audited Balance Sheet as at March 31, 2020, Statement of Profit and Loss for the financial year ended on that date and the reports of the Board of Directors ("the Board") and Auditors thereon.

Signed this _____ day of _____ 2020

Signature of shareholder(s) _____

Signature of proxy holder(s) _____

Affix
Revenue
Stamps

Note:

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
2. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company. A member holding more than ten percent of the total share capital of the Company may appoint a single person as a proxy and such person cannot act as a proxy for any other person or shareholder.

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ROUTE MAP

